City of Rockville
Department of Recreation and Parks
Forestry Division
14625 Rothgeb Drive • Rockville, MD 20850-5312 • 240-314-8705
www.rockvillemd.gov

FCP

APPLICATION FOR
FOREST CONSERVATION PLAN (FCP) REVIEW

PROJECT IDENTIFICATION: _____

Application is hereby made with the City of Rockville for approval of a Forest Conservation Plan Review for the property described below:

PLEASE PRINT CLEARLY OR TYPE	PROPERTY ADDRESS				
	NUMBER, STREET & ZIP				
	SUBDIVISION	LOT	BLOCK	NO. OF ACRES	TAX ACCOUNT NO.
	ZONING	SINGLE RECORD LOT ❏ YES ❏ NO	PLAT BOOK NO.	PLAT NO.	LIBER	FOLIO

	NAME	MAILING ADDRESS – NUMBER, STREET, CITY, STATE, ZIP	PHONE / FAX / E-MAIL
APPLICANT*	FIRST		
	LAST		
PROPERTY OWNER	FIRST		
	LAST		
ENGINEER/ OTHER	FIRST		
	LAST		
QUALIFIED FCP PREPARER:	FIRST		
	LAST		

LICENSED MD FORESTER   **NUMBER:** _____

LICENSED MD LANDSCAPE ARCHITECT   **NUMBER:** _____

* A letter of authorization from the owner must be submitted if this application is filed by anyone other than the owner

❏ **CORPORATION:**   ❏ **PARTNERSHIP**

                                                                    ❏ **GENERAL**
                                                                    ❏ **LIMITED**
_____
Jurisdiction in which Organized

_____   _____
Name of Person Signing   Name of Person Signing

_____   _____
Title   Jurisdiction in which Operated

Description of what this FCP is for _____

_____

_____

I hereby certify that I have the authority to make this application, that the application is complete and correct and that I have read and understand all procedures for filing this.

| Received by: _____ |
| Date: _____ |
| Total fee: $ _____ |
| FTP No: _____ |

Signature of Applicant _____

See reverse side

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APPLICATION CHECKLIST
FOREST CONSERVATION PLAN (FCP) REVIEW

Please complete this checklist and include it as part of the application submittal. Each item on the checklist must be contained in the application packet. If items are missing, the application cannot be accepted.

Required Items for Natural Resources Inventory (NRI)/Forest Stand Delineation (FSD)

I. Preliminary Forest Conservation Plan

APPLICABLE NOT

APPLICABLE	NOT	
❏	❏	Approved Forest Stand Delineation
❏	❏	Applicable zone and pertinent afforestation and conservation threshold levels
❏	❏	Table showing existing tract area, forest area, proposed forest and tree retention, proposed clearing, proposed area of reforestation and afforestation
❏	❏	Plan showing the same as above including the L.O.D.
❏	❏	Written justification for disturbing priority retention areas
❏	❏	Written justification for off-site plantings and use of non-priority areas
❏	❏	Other information as requested by City Forester

II. Final Forest Conservation Plan

APPLICABLE	NOT	
❏	❏	All information required in a preliminary forest conservation plan
❏	❏	All items from State work sheet, in square feet
❏	❏	Significant tree replacement table
❏	❏	Forest retention areas with priority
❏	❏	Reforestation area
❏	❏	Afforestation areas
❏	❏	Limits of disturbance
❏	❏	Stockpile areas
❏	❏	Location of significant trees & C.R.Z.
❏	❏	Field verified edges reflecting C.R.Z.

❏	❏	Concrete wash-out area
❏	❏	Existing and proposed contour lines
❏	❏	Sediment control devices
❏	❏	Sequence of construction
❏	❏	Pre-construction activities – pruning, fertilizing, etc.
❏	❏	Temporary protection devices
❏	❏	Permanent protection devices
❏	❏	Pre-construction meeting
❏	❏	Specifications for protection devices
❏	❏	Proposed protection devices for individual trees
❏	❏	Reforestation, afforestation and significant tree replacement plan
❏	❏	Planting details
❏	❏	Planting stock table
❏	❏	Binding two-year warranty and maintenance agreement
❏	❏	Long term easements
❏	❏	City of Rockville Tree Protection Notes
❏	❏	Proposed Utility Locations
❏	❏	Proposed Construction Including Stormwater Management Facility

COMMON MISTAKES ON THE FSD

• Incorrect critical root zone
• No significant tree replacement table
• No City of Rockville Tree protection notes
• Root pruning in the wrong location
• House location designs do not take CRZ into consideration
• Incorrect limits of disturbance
• Tree protection fence inside the L.O.D.
• FCP is not consistent with the sediment control plan
  ***The preparer is responsible for checking off all items considered complete.**

THIS AREA FOR STAFF USE ONLY

Field Review
Comments: _____

_____

_____

Field verification of FSD done by:

Signature: _____   Date: _____